

March 25, 2020

To all our valued customers.

We here at Parks Garage Doors hope that everyone is staying safe during this pandemic. It is creating tough times on all of us and we hope everyone is staying safe out there. We are all in this together and if we stick together we will make it through this and all be better people on the other side.

Our main goal is to keep our employees and customers healthy during this time. In order to do that we are implementing the following procedures. It is possible for us to install doors with no contact between employee and customer thus helping us to keep our employees working and prevent the spread of the disease at the same time. The following procedures will be implemented until this pandemic passes.

1. We are old fashioned and believe that every deal be sealed with a hand shake. However at this current time we will not be shaking hands. A 6 foot distance outdoors must be maintained between customers and employees to help protect both the customer and the employee. Parks Garage Doors employees will not be entering past the garage into a customers home for any reason.
2. Orders can be placed via phone. And we have many online payment options that can be used such as credit card payment and ACH bank transfers at no additional cost to the customer so there is no face to face meetings for setting up jobs. We can also accept payment through the mail. Our manufacturer North Central Door Company has been designated as an essential business so there will be no issues getting materials during this time.
3. For the protection of our employees every employee will take their temperature at the start of the work day and any employee that is sick will be sent home to avoid spreading illness. As soon as they are available employees will wear masks while in an occupied home to help prevent spreading anything from employee to customer.
4. Disinfectant cleaners will be available on every service truck and upon customer's request we can disinfect surfaces such as the door, counter tops, door knobs etc prior to leaving each job site.
5. As soon as they are available hand sanitizer will be on every service truck and employees will use them on a regular basis.
6. Parks Garage Doors will be following any recommendations set forth by Riverstone Health Clinic, The State of Montana, or the Center for Disease Control and will abide by any restrictions that they require.

Thank you so much for working with us through these tough times. We appreciate your business and continued support through this time. Stay safe

Sincerely
Charles R. Parks
Owner
Parks Garage Doors, LLC.